

## **Action Plan for Capacity Building of Programme Staff & Implementing Agencies**

(April 2011 to March 2013)

	<b>Activity</b>	<b>Time</b>	<b>Participants</b>
<b>1.</b>	3 days conceptual gender sensitization training (refresher) in 2 batches	May 2011	All Programme staff
<b>2.</b>	2 days training on Gender and M & E Indicators	June 2011	M & E Officers
<b>3.</b>	3 days training on Agriculture and gender, Natural Resource Management and gender, Livestock and Gender, value chain and gender	July 2011	Agribusiness experts
<b>4</b>	Guidance on Gender strategy & action plan( Already prepared by the Project)	May to July 2011	PMU
<b>5</b>	Guidance on HR policy( Gender responsive HR policy)-Already prepared by Project	May to July 2011	PMU
<b>6</b>	Guidance on gender sensitive M& E and MIS(	May to July 2011	PMU
<b>7</b>	Guidance on gender responsive result management system	August to October 2011	PMU
<b>8</b>	Guidance on guidelines & checklist for programme implementation of all components	August to October 2011	PMU
<b>9</b>	2 days Gender sensitization training of line depts. In two batches	August 2011	Line depts.(90 participants)
<b>10</b>	3 days Conceptual gender sensitization training for IA	September 2011	Selected IA (42)
<b>11</b>	Exposure visit	October 2011	Selected programme staff and IA
<b>12</b>	ToT for Master trainer & Saha Sahayogini	November 2011	Selected MT & Sahayoginis( 60)
<b>13</b>	Training Manual for Trainers	November 2011	MT & Sahayogini
<b>14</b>	2 days Follow-up with all Programme staff( perception & attitudinal changes)	April 2012	All programme staff
<b>15</b>	2 days Follow up with M & E officers	May 2012	M & E Officers
<b>16</b>	2 days Follow up with Agribusiness experts	June 2012	Agribusiness Experts
<b>17</b>	3 days Conceptual Gender sensitization training	July 2012	IA( 40)

<b>18</b>	5 days ToT	September 2012	Master Trainers & Sahayoginis
<b>19</b>	Exposure visits	November 2012	Selected IA(25)
<b>20</b>	2 days Follow up with IA	December 2012	82 IA
<b>21</b>	2 days Follow up with all Programme staff	February 2013	All programme staff