

**Government of Maharashtra's
International Fund for Agricultural Development (IFAD) &
Sir Ratan Tata Trust (SRTT)
Assisted**



An end to end approach to agriculture

Draft Knowledge Need Assessment Matrix -2011

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CONVERGENCE OF AGRICULTURAL INTERVENTIONS IN MAHARASHTRA (CAIM)

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- ❖ "The only irreplaceable capital an organization possesses is the knowledge and ability of its people. The productivity of that capital depends on how effectively people share their Competence with those who can use it"---Andrew Carnegie, 1835-1919

 - ❖ Not everything that counts can be counted and not everything that can be counted counts. -
----A. E I N S T E I N

Knowledge Need Assessment Matrix

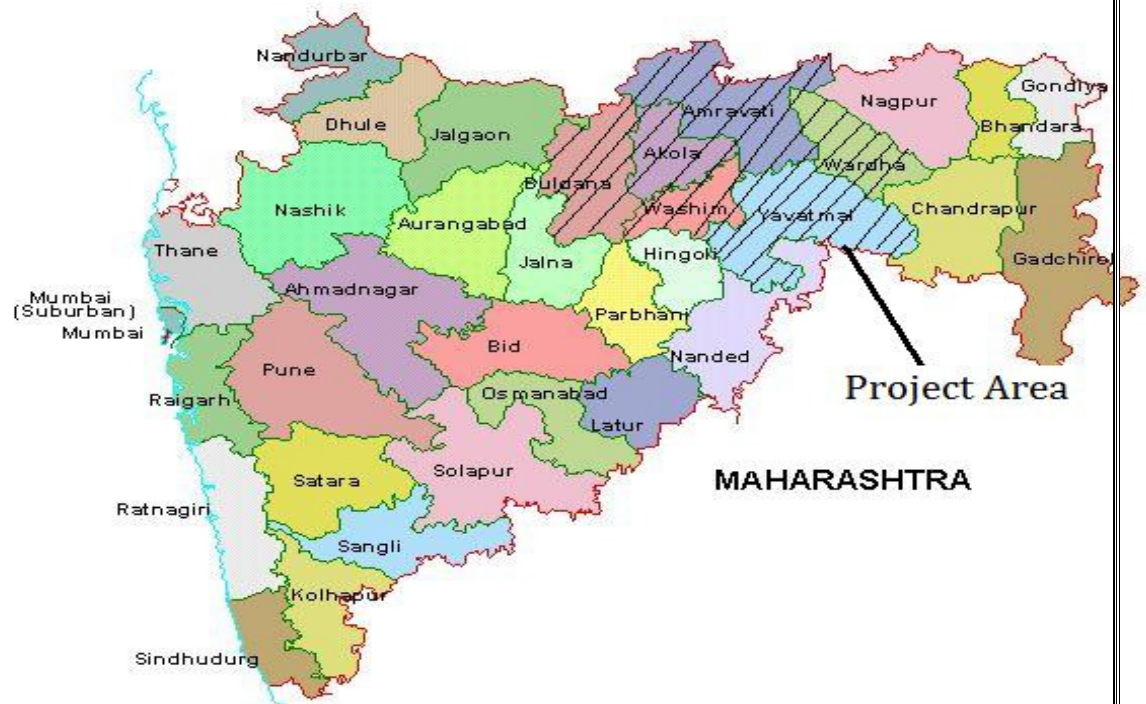
1. Background:

1. The Government of Maharashtra through Government of India has applied for a loan from the International Fund for Agricultural Development (IFAD) for implementation of Convergence of Agricultural Interventions in Maharashtra's Distressed District Programme (CAIM).

2. Programme Objective:

2. The Programme objective of the CAIM are to; (i) improve household incomes from diversified farm and off-farm activities; (ii) render farming systems resilient with the introduction of organic and low-input contract farming; (iii) facilitate the involvement of farmers groups in primary processing, quality enhancement and marketing; (iv) empower women through micro-finance and micro-enterprises; and (v) achieve convergence of government programmes and resources. The project has three components viz., (i) Institutional Capacity Building & Partnerships; (ii) Market linkages and Sustainable Agriculture; and (iii) Programme Management.

3. Programme Area



4. Programme Components

4.1. COMPONENT 1: Institutional Capacity Building & Partnerships:

First Component has two sub-components: (a) Partnerships and Capacity Development and (b) SHG & CMRC Development.

The objectives of the first component are to (i) assess the market opportunities and potential for establishing market linkages; (ii) improve the capacity of the staff and provide facilities for improving the capacity of the rural poor and the farmers' groups and (iii) prepare end-to-end subprojects to capture market opportunities. These objectives will be realised through the following activities: (i) assessing market opportunities and potential through publicity campaigns, advertisements and establishing contacts with the promising private sector players; (ii) inviting proposals from the private sector, NGOs and other institutions, corporate sector agencies; (iii) building awareness of the producers and capacity development; (iii) preparation of commodity profiles and end-to-end model projects and also area specific sub-projects based on convergence approach.

Objectives of the second sub-component are to organise women for their empowerment and building resilience in the households and will be achieved by: (i) forming/strengthening 9,000 SHGs of poor and ultra-poor women and, when they have matured, enabling them to form 45 CMRCs; (ii) undertaking financial literacy and counselling covering some 158,400 households; (iii) initiating pilots on debt swapping, mutual crop insurance through CMRCs; and (iv) initiating pilots for graduation of ultra-poor into regular micro-finance clients. The sub-component will be managed by MAVIM with the support of NGOs.

4.2 COMPONENT 2: Marketing Linkages & Sustainable Agriculture

The second Component have three sub-components: (i) Market linkages; (ii) Sustainable Agriculture Development including in situ water conservation, organic farming practices and cattle breed improvement; and (iii) micro-enterprises and SME.

4.2.1. Sub-component (i): Market Linkages

The objective of this subcomponent is to ensure that 'equitable and non-exploitative marketing facilities and develop value chains for selected commodities'. This objective is sought to be realised by the following activities: facilitation of the formation of 120 agri-business clusters in the Programme area villages with the support of the private sector agencies, providing technical and logistic support to farmers groups in the establishment of value-chains and contract farming for cotton, soy bean, vegetables, fruits, flowers etc, skill upgrading 3,600 rural youth through vocational training.

4.2.2. Sub-component (ii): Sustainable Agriculture

4.2.2.1. In situ water conservation: The objective of this sub-component is to promote sustainable agriculture and provide the framework for increasing cropping intensities and crop productivity under rainfed conditions. Under the Programme, in 1,200 villages will be targeted and the activities will include in situ water conservation with construction of contour and graded bunds at INR 4500/ha, construction of 3600 water harvesting ponds and provision of water lifting pumps.

4.2.2.2. Sustainable Agriculture: The objective is to promote low-cost sustainable agricultural practices through the adoption LEISA methods, essentially the component will be demand driven, responding to the technological options demanded by the farmers. The focus will be on practices that will reduce the cost of production in a sustainable manner through LEISA and reduce the risks through diversification of the farming system. Major interventions to be undertaken under the sub-component are: (i) formation of farmers groups through the organisation of 4,800 JLGs and their orientation and training, (ii) technology demonstrations and dissemination covering 1,200 villages under Master Trainers each responsible for 10 villages, and (iii) extension support through farmer field schools (FFS) one in each village and facilitating technology transfer through farmer groups and demonstrations.

4.2.2.3 Breed Improvement of local cattle. The objectives of this sub-component are (i) to create gainful employment to the rural poor through dairy and livestock development; (ii) creation of awareness regarding socio-economic benefits of improving the local cattle and buffaloes; and (iii) income generation through enhanced production of milk. These objectives are to be realised through (i) setting up of some 60 well-equipped and self-sufficient cattle breeding centres operated by local youth with regular supply of LN₂ and other inputs; and (ii) setting up of area centres one per 10 cattle breeding centres with adequate staff and equipment and inputs. Each centre will cater to some 10 or 15 villages in clusters and cover some 2,000 breedable cows and buffaloes. Services like vaccination, de-worming etc will be provided at door-step at cost to the user.

4.2.3. Sub-component (iii): Micro-enterprises and SMEs

4.2.3.1. Micro-enterprises and SMEs. The micro enterprise sub component will dovetail with the value chain approach of but at the same time encourage individual enterprises as well. The objective of the sub component is to improve the income of the households by graduating them from subsistence/income generation activity to micro enterprise by improving their access to improved inputs, technology, credit and marketing. Indicative activities under this subcomponent will be (i) farmer training; (ii) support to 15,000 agri-enterprises and about 5,000 livestock enterprises; (iii) facilitating the establishment of some 45 SME units and (iv) facilities for NGO support for implementation. The core principles for micro enterprise development are producing for the markets, diversification of activities to reduce risks and cluster approach to ensure quality and specifications.

4.3. COMPONENT 3: Programme Management

The objective of the Programme Management component is to strengthen the capacity and staff expertise to provide better services to stakeholders and the beneficiaries. Accordingly, the PMU component will have the following major activities: (i) establishing the State Programme Support Unit (PSU) within the MSAMB in Pune; (ii) setting up of a Programme Management Unit (PMU) under MSAMB in Amravati, and six District Programme Management Teams (DPMTs) under the respective ATMA in each of the six Programme districts; (iii) building the capacity of the executing and the implementing agencies; (iv) establishing a Monitoring and Evaluation system including the facilities for Results Impact Management System (RIMS); Establishing Management

information system (MIS) and (v) carrying out baseline surveys, RIMS surveys, surveys for Main Reviews, special studies, sensitization workshops on gender and poverty issues and special workshops for all districts and Block level staff and Programme Completion surveys; (vi) providing office facilities, computers and other support and also adequate provisions for vehicle hiring and office operating costs including facilities for compliance audits. Facilities will also be provided for hosting an exclusive, dynamic website for the Programme and installation and O&M of software for monitoring.

5. Programme Financing Plan

Sr. No	Financers	Amount (Rs. Crore)	Percentage
1	GOM	188.01	31.7
2	IFAD LOAN	200.51	33.8
3	IFAD GRANT	5.04	0.8
4	SRTT GRANT	80.04	13.5
5	BENEFICIARIES	18.05	3.0
6	BANK CREDIT	72.69	12.3
7	PRIVATE SECTOR	28.89	4.9
	TOTAL	593.23	100

6. Programme Goal, Purpose, Components, sub-components, Outputs, activities

A. CAIM GOAL
"To contribute to the development of resilient, sustainable and diversified household on-farm and off-farm livelihoods, enabling rural households to face climatic and market risks without falling back into poverty and distress".
B. PROGRAMME PURPOSE
Incomes of 286,800 households improved through resilient organic and low-input farming rendered on 403,200ha, involvement of target group farmers in primary processing, quality enhancement and marketing, empowering women households through micro-finance and micro-enterprises and in addition counselling 158,400 distressed households on social and financial matters.
C. COMPONENT OUTCOME, OUTPUTS AND ACTIVITIES
COMPONENT 1: INSTITUTIONAL CAPACITY DEVELOPMENT & PARTNERSHIPS
Sub-component 1.1. Partnership Building and Capacity Development
OUTCOME: Marketing partnership between private sector and the producers established and staff and producer capacity enhanced by organizing poor farmers into producer groups to sustainably manage their resources.
OUTPUTS:
1.1.1 Market opportunities assessed in 6 Programme districts
1.1.2 Market determined 120 subprojects designed and validated
1.1.3 Capacity of stakeholders enhanced and awareness of 1200 VDCs created
Sub-component 1.2: SHG & CMRC Development
OUTCOME: About 90,000 Poor and marginalized households mobilized into socially inclusive affinity groups and empowered to effectively articulate their interest, and the resilience of the distressed households enhanced.
OUTPUTS:
1.2.1 45 CMRCs established, 9,000 SHGs strengthened
1.2.2 Social counseling provided to 158,400 households
1.2.3 Pilots of mutual crop insurance and debt-swaps introduced
1.2.4 Pilot on graduating 5000 ultra-poor initiated
1.2.5 NGO services for implementation deployed
COMPONENT 2: MARKET LINKAGE & SUSTAINABLE AGRICULTURE
Sub-component 2.1 Market Linkage and Value Chains
OUTCOME: Equitable and non-exploitative marketing facilities provided and value chains established for selected commodities involving producers
OUTPUTS:
2.1.1 some 120 Partnership negotiated and 120 agri-business clusters organized

2.1.2 Equitable and non-exploitative market linkages provided.
2.1.3 Enhanced capacity of 3,600 rural youth
2.1.4 Improved productivity of selected commodities through the PPP arrangements
SUB-COMPONENT 2.2: Sustainable Agriculture
OUTCOME: Expanding economic opportunities to transform smallholder farms from a loss-making to profitable commercial enterprises through improving the efficiency of land, water and human resources and technology transfer and linking production to market needs.
OUTPUTS:
2.2.1 In situ water conservation measures carried out in 1,200 villages
2.2.2 Sustainable organic farming system established in 1,200 villages
2.2.3. Efficient system in place for cattle breeding in 60 centres
SUB-COMPONENT 2.3: Micro-enterprises & SMEs
OUTCOME: Household incomes improved through improved access to technology, credit and marketing, employment opportunities increased and access to markets enhanced for the target group households.
OUTPUTS:
2.3.1 Agri-based 15,000 micro enterprises established
2.3.2 Livestock-based 5,000 enterprises established
2.3.3 45 SME units established
2.3.4 NGO services deployed
2.3.5 About 12,000 farmer producers are provided training
Activities for output 2.3.1: Agri-based micro-enterprises established and linked to markets
Agri-enterprises facilitated for SHGs, JLGs, PCs and individual farmers
-3,000 units of mandarin rejuvenation established,
-3,000 units of aonla plantation established,
-3,000 units of drum stick plantation established,
-2,500 ha of vegetable, flower with drip irrigation technology set up,
-2,400 ha seed production units established,
-1,200 units of organic compost production unit are established either for individual farmers, producer company, SHG, or JLGs and linking with institutional credit.
COMPONENT 3: PROGRAMME MANAGEMENT
OUTCOME: staff expertise strengthened and their capacity to provide inclusive services to stakeholders enhanced and convergence of agricultural interventions established in public and private sector
OUTPUTS:
3.1 Staff for PMU, PSU, DPMTs recruited
3.2 Office and field equipment provided
3.3 Coordination committees established
3.4 M&E system established in PMU and DPMTs
3.5. Facilities for staff training provided
3.6 Studies carried out

7. Knowledge management Need assessment Matrix methodology

The programme staff was oriented about how assess to knowledge needs based on their focus group discussions. The outcome of district level need assessment, and technical inputs from programme Management Unit has resulted into the below matrix. The proposed methodology is for FY 2011-12 this will be shared among the other stakeholders during the knowledge Management workshop then it will be finalized for year 2011-12.

The similar framework will be used of implementing agencies during the phase of preparing DPR which will reflect the knowledge requirements of the community and compiling the same at District level with district specific discussion to strengthen the same. At PMU level the same will be analyses by all sector head for the subject specific feedback to finalize the same. Based on need assessment KM component will be incorporated in next year Annual work plan and budget accordingly besides the development of Annual Action plan.

8. Knowledge Need Assessment Matrix

Narrative Summary/ Knowledge Area	Who needs knowledge	What knowledge is needed	Who will provide knowledge	How you will generate Knowledge		How you will store it	How Knowledge will be shared		Training needs to capture Best Practices, Case studies, Lessons Learnt for Effective KM		Limitation for KM	Possible solutions
				Community Level	Project Level		Community Level	Project Level	Community Level	Project Level		
Activities for output 1.1.1: Assessing Market Opportunities												
-12 Publicity campaigns conducted	DPMT, Implementing agencies, PMU	Budget, Scope, Criteria, media, Objective of the publicity campaign./Target group/ When to do the campaign/ Partnership event when and how to conduct? What/ for whom, where and how?	DPMT, PMU, PSU	leaflets distribution, Hoardings, radio speech, advertisements etc	Material for Workshops of Reading of PIM and information from PMU.	reports Publicity plan, achievements against plan, report on if the event, news , video shooting ,etc.	leaflets, poster, distribution, Hoardings, Wall paintings Information kiosk, radio speech, advertisement etc	Workshops for private player, visits to industry, private player Knowledge Sharing of Meets, publicity material, achievements and process followed for the event.	Identification of interested market players	Identify interested market players deciding the publicity method and accessing the effect/ outreach. And its effectiveness.	Proper guidelines required for market players	PMU will prepare guidelines with DPMT support
-60 Partnership events carried out	ABE, DPM, NGO, Private players	Guidelines on partnership Development, Strategy Development, market & industries details, what partnership ideas and innovations, success stories	DPMT, PMU, PSU	leaflets distribution, Hoardings, radio speech, direct contact, Meetings	Direct contact to private players	reports given by ABE, Special events, documenting SS, BP, CS	Booklet prepared and shared and discussed in village meetings	booklets, DPCC	Case studies, Success stories	case studies, Success Stories	Active participation of ABEs	Developing Incentive mechanism and part of Performance Appraisal system

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- Partnership training provided to 100 batches	DPMT, Implementing agencies, PMU	Training Modules, resource literature, presentation	DPMT and PMU	Training Need Assessment	Knowledge Gap Analysis	Creating resource literature	Reading Material, posters	Blog, Email, Social Networking website	documenting innovations	Organizing Strategic events, documenting such innovations	lack of community awareness and participation	Community and programme staff is highly motivate

Activities for output 1.1.2: Preparation of Subprojects

-20 Commodity profiles carried out	ABD,NGO, Farmers, Market Players ABE PMU/ DPMT	economics of commodity, detailed information on the crops grown in the project area	How to design commodity profile and its contents? District level information for same.	PMU ABE/ External Experts/ Internet ./ referring existing profiles.	Publishing the prepared commodity profiling for reference to community.	Special task will be given to Hired NGO Sharing the rough draft in the team before finalizing and sharing their finale drafts.	Profile booklets Commodity profiling documentation.	Profile booklets disseminating the information to the community for improving the agricultural practices and producing for the market. Programme website, blogs, wiki, social networking	Profile booklet s, commodity profiling and for sustainable agriculture, demonstration product ion and marketing.	Effective and accurate documentation of the practices adopted at the community level and cluster level.	Preparation of commodity profiling, organizing demo based on the profiling, diverting production accordingly and documentation of the same.	Documentation at community level.
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-120 model Subprojects designed	NGO, DPMT/NGO /DPMT	Preparation guideline, cluster details, line dept scheme budget Cluster identification , designing of sub project, sub project selection criteria, linking end to end interventions	PMU, DPMT	PMU, DPMT/PMU and PIM	Field visit PRA, VSE, FDG and other exercise.	DPR, identification of clusters, commodity profiling , market information, publicity campaign	Sub project proposals document.	The information of the proposal will be given to Gramsabha for approval of the same. Through newsletter	DPR Discussion of subproject during the team and with the implementing agency.	Assessing such end-to-end subprojects	End-to-End SUB project preparation	Understanding and knowledge level of the participant.
-120 Model subprojects validated	Consultant/ Programme staff	Validation process and expected outcomes	PMU, IFAD, SRTT	Assessing the community participation	Field visit	NGO will provide information GP, DPR	Meeting , inviting Gram Sabha	Consultant validation report	--	--	Consultant should understand and CAIM goal, scope, objective	well structured orientation to Consultants
Activities for output 1.1.3: Awareness & Capacity Development												
-About 1,200 VDCs organised	NGO, Villagers, SHG/JLG/ GP Members GP, NGO	guidelines Reading Materials, Guidelines, Forms & formats, Bombay Village Panchyat Act, Structure, R	PMU/DPM T Research / Training institute, DPMT, PMU, NGO	NGO will conduct meetings, Women/ General Gramsabha Documentation, Video	Reports given by NGO Reports, Success story Booklet, Books, NGO Report GP	Report, GS resolution Software (MIS), Blog, CD, Documentation Hard	Gramsabhas , Notice boardMeetings, PPT Presentation, FGD, Gram sabha ,	Reports given by NGO, Blog, Social Networking web site (Face book), email FGD,	functioning VDC, regular meeting, women involvement in decision making NGO, Members	Training on Selection VDC selection criteria, sharing good running VDC activities	Support required from Gramse vak, Support from community & Capability of	Letter issued from DPMT to BDO for cooperation community mobilization,

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		& Responsibilities of VDC		Recording, Presentations Handbook	Proceeding	Copy	Ward Meetings	Presentations	of SHG/ JLG/ GP VDC		Staff, Required manpower, availability of equipment (Computer, internet, etc.) In active participation of GS	capacity building of staff, Provide required equipments. Increasing project awareness
- Training to 45 CMRC staff provided		End to end sub project linkages, SHG accounting Audit format, Record keeping, Registration process booklet, Members selection process, withdrawal procedure for Members Management & Subject Specific	MAVIM, MITCON, DIC Research / Training institute, DPMT, PMUDPMT, NGO	study material, WORKS HOP, exposure visit Documentation, Video Recording, Presentations, Field visit	WORKSH OPS& CMRC Books, Success Story, Reports, web site NGO Report	NGO, CMRC report Software (MIS), Blog, CD, Documentation (Booklet) Hard Copy, Audio & Video	SHG meetings, workshops, training FGD, Interviews on Radio & Channels, -	CMRC meeting at district level Blog, Social Networking web site (Facebook), email, Meetings Organizing Trainings, Exposure visits	sharing Successful SME details among SHGs NGO, Selected Members of SHG & CMRC Staff -	Training for documentation of Successful SME to CMRC staff MEO, DPMNGO	availability of Competent NGO, Support staff, corruption, Proper training assessment	Select Competent NGO, Continuous Monitoring, Capacity building of CMRC Staff, better coordination between NGO & DPMT Need based training assessment

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-120 Producer companies organized & strengthened	CMRC staff NGO, Producers groups, SHG/JLG Members, Pvt. Sector Company, line department VDC, JLGs	Producer company, linkages Registration Procedure, Member selection procedure, organization structure, Marketing procedure, Structure, R& Responsibilities of PCs, Company Act	Consultant/ trainer Research / Training institute, DPMT, PMU. Experts, NGO, Resource Agency	Training material, guidelines Video Documentation, Presentations, Field visit, books, News Papers Handbook, Training Manual, Information of PC formation	Training material, guidelines Producer company Reading materials, Books, Success Story, Reports, web site NGO Report	CMRC report Software (MIS), Blog, CD, Documentation (Booklet), progress reports Hard and Soft Copies	PC members meeting, workshop, Channels, Radio, PPT Presentation, FGD Gramsabha, Ward Meetings	CMRC report Blog, Social Networking web site (Facebook), email, Mobile, Monthly Meeting	NGO, JLG Members, Small & Marginal Farmers, Producer Groups, SHG Members, CMRC Staff, Line Department (DRDA, DIC,), Bank manager LGs, VDCs	DPM, ABE, MEO, Account Assistant NGO	Availability of Trainer availability of Experts, Market link, Bank finance, Infrastructure for PC, Proper training assessment	close coronation between NGO, Line department, Bank & PC Members, Concurrent Monitoring, support for availability of technical experts & infrastructure Need based training assessment

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				Community Level	Project Level		Community Level	Project Level	Community Level	Project Level		
-9,000 SHGs provided orientation training	SHG NGO, CMRC	CAIM project Orientation Audit format, Record keeping, Registration process booklet, Members selection process (Guideline), withdrawal procedure for Members. Bank linkage system Structure, R& Responsibilities of SHG	NGO Research / Training institute, DPMT, PMUDPMT, NGO	Poster Exhibition, Film show, Documentation, Video Recording, Presentations, Field visit Handbook, Informative Charts	Guidelines, circulars SHG Success Story Booklet, Reports, web site NGO & CMRC Reports	NGO reports Software (MIS), Blog, CD, Documentation (Booklet) Hard Copies	IEC material FGD, Interviews on Radio & Channels, Trainings, Meetings	Publicity Campaign Activity Blog, Social Networking web site (Facebook), email, Meetings NGO Report	Experience sharing NGO, Selected Members of SHG CMRC	Training Photo, Documentation report	required Equipments for documentation availability of Competent NGO, Support staff, corruption, political interference Proper training assessment	Competent NGO's support & Selection, Continuous Monitoring, Capacity building of SHG Members, better coordination between NGO & DPMT Need based training assessment
-4,800 JLGs provided orientation training	Villagers, NGO, JLG Members & Producer Groups	guidelines about JLG formation, FFS, CAIM orientation, Reading material, NABARD JLG data on website, Structure, R&Responsibilities of JLGs	DPM, PMU, Experts, Research Institute, University, NGO, Resource Agency	NGO will conduct Farmers meetings, Documentation, Video Recording, Presentations, Field visit	Reports given by NGO JLG Success Story Booklet, Reports, web site, NGO Report	reports given by NGO Software (MIS), Blog, CD, Documentation (Booklet) Hard Copies	Gramsabha, Notice board FGD, Interviews on Radio & Channels, News Papers, Flax board, panting	Reports given by NGO Blog, Social Networking web site (Facebook), email, Meetings	JLG regular meetings, training in FFS, NGO, JLG Members, Small & Marginal Farmers, JLGs	NGO, CMRC reports, ABE, MEO, NGO	availability of Competent NGO, Support staff, corruption, political interference, Farmers	Select Competent NGO, Continuous Monitoring, Capacity building of SHG Members, better coordination

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				Handbook, Informative Charts			on house wall Trainings, Meetings				Support Proper training assessment	between NGO & DPMT, motivate to farmers Need based TNA
Activities for Output 1.2.1: CMRCs Established												
-About 45 CMRCs established and equipped	NGO/MAVIM SHGs, DPMT and CMRC staff	Establishment details, procurement procedures, budget Process and Functioning of CMRC. Legalities All staff recruited and infrastructure provided	PSU,PMU SRTT / MAVIM Implementing Agency	SHG meetings, NGO Documentation of process. Exposure visits. Workshops.-	Letter issued to Cluster/neerer GP to join to CMRC by DPMT Exposure visit, training, workshops. Imp. Agency Report	CMRC Reports, documents. Hard and Soft Copies	Letter by DPMT, VP level NGO meeting, VDC Meetings.	CMRC, NGO report, Group discussions, report and information exchange. Presentation and Meetings	Sahayogini, CMRC staff.	ABE.DPM. NGO	Many innovations practiced in the rural hh during the implementation but not coming on the table. Staff availability	motivating SHG members to share their practices and thoughts. And capacity building of CMRC staff to capture the same. Advertisement & Publicity
-About 45 managers, 45 accountants, 270 Sahayoginis		recruitment procedure, budget How to identify and recruit the staff .Recruitment Process Guidelines	PSU,PMU SRTT / MAVIMDP MT	Discussion with community / SHGs-	GR, Circular Sharing the HR strategy. Role and Responsibilities of CMRC	CMRC report Documentation of recruitment process. Preparation	Explaining the criteria and process in the CMRC/SHG meeting	CMRC report Inputs of all involved staff in documenting the process	CMRC	DPM / HR manager.NGO	Capacity of the staff to document their expertise and knowledge.	Teach them how to write and what to write? Capacity building through

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support provided					staff	ion of standard manual. Hard and Soft Copies	. Orientation and CMRC Meeting	and preparation of HR Manual. Imp. Agency Report			Availability of experienced staff	organizing the need based staff training
-Seed money provided to 45 CMRC	NGOs, villagers and farmers	Guidelines for disbursement of seed money purpose & utilization of seed money. Guidelines on providing the seed money	MAVIM/NGO/SRTT / existing CMRC, DPMT, PMU	SHG meetings at GP level, CMRC level, NGO, Discussion with SHG Members & CMRC staff	CMRC report, brainstorming, reading success stories Imp. Agency Report as per guideline	CMRC report Documentation Hard Copies	Through Sahayogani Introduction of CMRC product based on seed money support Gramsabha, Ward Meetings	CMRC report sharing best practices among team Imp. Agency Report	SME running successfully NGO, CMRC staff	Documenting Success stories	Eligible CMRCs	Capacity building of CMRCs and SHGs
-Some 180 Staff and 600 batches of SHG provided training	SHGs, NGO	how it identify training need, Need based training list and subject wise training manuals	NGO	SHG Training Reports	Designing TNA technique NGO Report	TNA forms, MIS software Hard Copies	conducting TNA exercise, SHG Meetings, Gramsabha	Sharing a successful TNA technique NGO Report	SHG members, CMRC, SHG	NGO, DPMT	exerting of staff in conducting & documenting TNA Participation of SHGs in proposed training	Standard TNA format & tanning for conducting exercise Organizing TOT for NGO

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											s, - Subject specific resource person available in NGO	
Activities for Output 1.2.2: Social Counseling Provided		SHGs, NGONGO	how to identify training need, Need based training list and subject wise training manuals	NGONGO	SHG Training Reports	Designing TNA technique NGO Report	TNA forms, MIS software, Hard Copies	conducting TNA exercise, SHG Meetings, Gramsabha	Sharing a successful TNA technique NGO Report	SHG members CMRC, SHG	NGO, DPMTNGO	conducting & documenting TNA Participation of SHGs in proposed trainings - Subject specific resource person available in NGO
-TOT to MAVIM and CMRCs in 30 batches	Trainers, Project DPMT, NGO	Social counseling, Finance, Book keeping, how to conduct TNA Training on Management, Coordination, Personality Development	Consultant/ trainer, MITCON, MCED Brain storming or external experts, NGO		CMRC report Workshop TOT Manual	CMRC report Documentation Hard Copies and Soft Copies	CMRC, SHG meetings, Sahayogini	CMRC report exchanges of thoughts NGO Reports		PMU, NGO	non availability of informative material	Timely Preparation of informative notes

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				Community Level	Project Level		Community Level	Project Level	Community Level	Project Level		
		t, Capacity Building										
-Social and financial literacy counselling to 158,400 HHs	SHG, Distressed families, SHG members, NGO, DPMT, Target HHs	Social counseling, Finance, Book keeping etc whom to council? How to council? What to council? Problem specific information	Trainers, PMU, CMRC, NGO, Resource Agency	TOT Gram sabha or VDC Meeting PRA technique, FGD	CMRC report Discussions NGO Report, CMRC Report	CMRC report documentation of distress analysis & interventions, reports Hard copies	SHG meeting & Gram sabha, Ward Meetings	CMRC reports NGO Reports	SHG meeting regularly, participatory decision, improved access to institutional loan	Stories of loan borrow from SHG at reduced rate. DPMTNGO	Expertise availability in counselling staff	Capacity building of trainers
Activities for Output 1.2.3: Pilots on mutual crop insurance and debt-swap												
-Pilot on mutual crop insurance undertaken	Farmers, Target HHs, PMU	CROP Insurance guidelines, process of piloting and how to identify the agency Information on crop insurance, - Importance of crop insurance and source of insurance	FFS, NGO An officer from National Crop insurance scheme. / IFAD / An agency which already have done the same, MT	Leaflets, JLG meetings identification of risk to be covered through the FDG/ PRA. Gramsaba, FGD	Insurance companies, SAO office Consolidation of inputs given by community, NGO Report	NGO reports on crop insurance preparation of Manual. Hard copies, Database	JLG meetings Dissemination of scheme information. Gramsaba, Ward Meetings, JLG, VDC meetings	DPCC Experience gained from piloting. NGO Reports	VDC, Master Trainers	NGO, DPMT, MEO	Unavailability of crop insurance information	Awareness on crop insurance

Narrative Summary/ Knowledge Area	Who needs knowledge	What knowledge is needed	Who will provide knowledge	How you will generate Knowledge		How you will store it	How Knowledge will be shared		Training needs to capture Best Practices, Case studies, Lessons Learnt for Effective KM		Limitation for KM	Possible solutions
				Community Level	Project Level		Community Level	Project Level	Community Level	Project Level		
-Pilot on debt-swap for the distressed households undertaken	Distressed families, SHG, JLG, CMRC, PC, PMU, DPM T, NGO	Debt - Swap for whom, when, how, what, where about the debt swapping. Information about the Gov. Schemes of debt-swap	NGO Agency conducting the assignment./ experts. NGO, GP, Master Trainers	Meetings PRA / SHG meeting to identification of needy families. GP Records	NGO report Exposure visit, training, workshops. NGO Report	NGO report documentation Hard copies	SHG meetings, Gramsaba Dissemination of scheme information.	NGO report Experience gained form piloting. NGO Reports, Review meetings	SHG & JLG members	Staff	Participation of distressed HHS	Counseling and awareness of distressed HHS

Activities for Output 1.2.4: Support to ultra-poor

-About 5,000 ultra-poor HHs within SHGs assisted with economic activities	ultra Poor HH SHGs, VDCs, NGO, Landless and women, SHG,	Economic activity to identify the HH and process of assistance. Information of different schemes	NGO, DPMT, PMU, GP	SHG meetings VDC Record	NGO report Discussion and designing of operational guidelines .NGO, CMRC	NGO report Operational guidelines and reports. Hard copies	SHG meetings, CMRC Dissemination of scheme information. Gramsaba, VDC Meetings	NGO, CMRC report brainstorming for designing of operations guidelines and impact assessment. NGO	No of women started IGA, NGO	NGO, CMRC reports, DPMT	Interest in economic activities of selected members	Proper selection of ultra-poor HHs
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Activities for Output 1.2.5: NGO services deployed

Activities for output 2.1.1: Partnership negotiated and agri-business clusters organized

Narrative Summary/ Knowledge Area	Who needs knowledge	What knowledge is needed	Who will provide knowledge	How you will generate Knowledge		How you will store it	How Knowledge will be shared		Training needs to capture Best Practices, Case studies, Lessons Learnt for Effective KM		Limitation for KM	Possible solutions
				Community Level	Project Level		Community Level	Project Level	Community Level	Project Level		
-About 120 Negotiations for partnership with private sector, NGOs	JLG, CMRC, DPMT, NGO, Pvt. Company, Bank, PMU, PC	Detailed TOR, MOU, DPR, Project Components, - Cluster approach, - Convergence with Gov. Dept., - Market opportunities, - Commodity profiles	NGO GoM, IFAD, External experts ABEs, Resource Agencies	NGO will generate production related advanced technique, processing, Marketing VDP, GPDP	CMRC, NGO report TOR, MOU, DPR, Partnership Contracts	CMRC, NGO report Documentation, Computer, Hard and Soft Copies	JLG meetings Discussion Gramsabha, Ward meeting, VDC Meetings	Web site, DPCC Blog, Google Doc., email Monthly Meeting and DPCC Meetings	Case study of successful negotiation GP Members, SHG, JLG, NGO VDCs, JLGs, PCs	Case study of successful negotiation DPM, MEO, ABE, PMUDPMT, NGO	Willingness for partnership	Sharing partnership practices, - Create win win condition between private sector and PCs
-About 120 Agribusiness clusters in 1,200 villages formed		Commodity, Cluster Commodity profiles, Storage system, Marketing, Project Components, - Cluster approach, - Convergence with Gov. Dept., - Market opportunities,	ABD, NGOABE, External experts ABEs, Resource Agencies	NGO production related advanced technique, processing, Marketing VDP, GPDP	Guidelines, Books, Website, DPR (Subproject Report)	NGO reports, ABD reports documentation, MIS software Hard and Soft Copies	JLG meetings, FFS Discussion, Tanning Gramsabha, Ward meeting, VDC Meetings	NGO report Blog, Email, Social Networking website Monthly Meeting and DPCC Meetings	JLG, SHG, NGO, Farmers groups VDCs, JLGs, PCs, SHGs	ABE, MEO, DPMT, NGO	Mobilization Willingness of Gramsabha	Create awareness between farmers groups Awareness programme

Activities for output 2. 1.2: Equitable and non-exploitative market linkages established

Narrative Summary/ Knowledge Area	Who needs knowledge	What knowledge is needed	Who will provide knowledge	How you will generate Knowledge		How you will store it	How Knowledge will be shared		Training needs to capture Best Practices, Case studies, Lessons Learnt for Effective KM		Limitation for KM	Possible solutions
				Community Level	Project Level		Community Level	Project Level	Community Level	Project Level		
-Market linkages established for key activities, for example grain storage warehouses, etc	JLG,SHG Farmers Producers, NGO, DPMT, line department	Market opportunity, frequency, Gran bank role, Govt. Schemes, beneficiary contribution system Commodity profile, Market Linkages	NGO,ABE, DPM, External experts, Resource Agencies	JLG,SHG meeting PCs Meeting VDC Meeting	Survey, Visits Books, GR, Government circulars, Act, NGO Report	ABE & NGO report Documentation, MIS Software Hard and Soft Copies	JLG,SHG meeting Discussions, Gramsabha, Ward, VDC meeting	ABE & NGO report Meetings, Email, Bolg, Monthly Meeting and DPCC Meetings	JLG, SHG, NGO, Farmers groups, Producer Group	ABE, DPM, MEO, NGO	Availability of required reading materials Willingness of producers group	Provide required reading material Awareness of the market linkages

Activities for output 2. 1.3: Capacity of rural youth enhanced with vocational training

- About 3600 Rural youth provided vocational training	NGO,DPMT, Rural youth (3 members from each villages)	Youth has participated in training and started IGA activity required qualification, Tanning institutes, Subject specific training module	VDC, NGO Technical Tanning institutes Resource Agency	training registered VDC, Review meetings	NGO report, web site, NGO Report	NGO report, Documentation Hard and Soft Copies	through VDC,CMRC, Discussion & Gram sabha, Ward meeting	NGO report Meeting, Workshop NGO Report, Monthly meetings and MIS report	Case study (Youth have been started business)VDC Members Rural youth	Case study (Youth have been started business) DPM, MEONGO	Identification of good training institute & Youth Interest in pursuing the proposed skill training by rural youth	Identify knowledgeable youth & Good technical tanning institute Appropriate selection of rural youth
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Activities for output 2. 1.4: Improved productivity of selected commodities

Narrative Summary/ Knowledge Area	Who needs knowledge	What knowledge is needed	Who will provide knowledge	How you will generate Knowledge		How you will store it	How Knowledge will be shared		Training needs to capture Best Practices, Case studies, Lessons Learnt for Effective KM		Limitation for KM	Possible solutions
				Community Level	Project Level		Community Level	Project Level	Community Level	Project Level		
- Cultivation of organic cotton in 54,000 ha	Farmers, JLGs, PC, NGO, DPMT	Organic farming, Organic certification Procedure, Organic marketing, Crop specific Organic cultivation of practices	ABE,FFS, NGO, External Experts,	FFS, Exposure visit, Books, Presentation, FGD with producer group, JLGs, PCs	ABE & NGO report Books, GR, Exposure visits	ABE & NGO report Documentation, MIS Software, Project Web site Hard and Soft Copies	JLG meeting s, FFS, Discussion & Gram sabha, Ward meeting, Producer group	Workshops Project web site, email, Meeting, NGO Report, Monthly meetings and MIS report	JLG, VDC, SHG, PC, NGO, Producer Groups	DPM, ABE, MEOABEs, NGO	Mobilization Interest in organic cotton cultivation	motivating farmers Counseling and awareness for organic cotton cultivation
- Cultivation of organic cereal for market in 33,600 ha	SHG, Beneficiary Women, PC, JLG, Farmers, NGO, DPMT, Producer group	Organic farming, Organic certification Procedure, Organic marketing, Crop specific Organic cultivation of practices	ABE,FFS, NGO, External Experts,	survey, SHG, VDC meetings Exposure visit, Books, Presentation FGD with producer group,	Partnership events, market survey Books, GR, Exposure visits NGO Report	ABD, NGO reports Documentation, MIS Software, Project Web site Hard and Soft Copies	SHG, CMRC meeting Discussion & Gram sabha Gramsaba, Ward meeting, Producer group meetings	market opportunity identified, organic cereal produced Project web site, email, Meeting, NGO Report, Monthly meetings and MIS report	JLG, VDC, SHG, PC, NGO, Producer Groups	DPM, ABE, MEO, NGO	Mobilization Interest in organic cereals cultivation	motivating farmers Counseling and awareness for organic cereals cultivation

Narrative Summary/ Knowledge Area	Who needs knowledge	What knowledge is needed	Who will provide knowledge	How you will generate Knowledge		How you will store it	How Knowledge will be shared		Training needs to capture Best Practices, Case studies, Lessons Learnt for Effective KM		Limitation for KM	Possible solutions
				Community Level	Project Level		Community Level	Project Level	Community Level	Project Level		
- Industrial crop trials covering 1000 ha of sweet-stem sorghum and sweet-corn	Farmers, JLGS, PC, JLG, Farmers, NGO, DPMT Producer group, Private Sector,	Crop cultivation techniques Organic certification Procedure, Organic marketing, organic Demonstrating crop trials knowledge	ABD,FFS, NGO External Experts, Agricultural research institute	FFS Exposure visit, Books, Presentation Producer's group	ABE & NGO report Books, GR, Exposure visits NGO Report	ABE & NGO report Documentation, MIS Software, Project Web site Hard and Soft Copies	JLG meetings, FFS Discussions & Gram sabha, Ward meeting, PG meetings	Workshops Project web site, email, Meeting, NGO Report, Monthly meetings and MIS report	JLG, VDC, SHG, PC, NGO Producer group	DPM, ABE, MEO, NGO	Mobilization Willingness of producers group and private sector	motivating farmers Counseling and awareness for demo plots
Activities for output 2.2.1: In situ water conservation measures carried out												
- 1,200 villages covered under Village Planning	villagers NGO, DPMT	VP covered in SWC work Selection criteria of villages	PMU,NGO PMU	Gramsamba-	DPR sanction PIM	NGO reports Hard and Soft Copies	Gramsamba	NGO Report	-	NGO, DPMT	NGO Approach, willingness of Villagers	Publicity campaign
- 1,200 watershed volunteers engage	villagers, DPMT, VDC, NGO	Volunteer selected Selection criteria of volunteers	VDC, NGO, DPMT	Gramsamba record	NGO report	NGO report Hard copies	Gramsamba, Notice board	NGO Report	VDC	NGO	Appropriate selection of volunteers	Strengthening of Gramsamba
- 403,200 ha covered under in situ water conservation	villagers, DPMT, PGs, Target HHs	VP covered in SWC work, Knowledge in SWC work	NGO	Survey, PRA, Gramsamba, VDC Report	NGO Report	NGO reports Hard and Soft Copies	VDC meeting, Gramsamba, Ward meeting, Target group meetings	NGO Report	VDC, Target Group	NGO	Scope for SWC work, Availability of NREGA funds	Convergence plan

Narrative Summary/ Knowledge Area	Who needs knowledge	What knowledge is needed	Who will provide knowledge	How you will generate Knowledge		How you will store it	How Knowledge will be shared		Training needs to capture Best Practices, Case studies, Lessons Learnt for Effective KM		Limitation for KM	Possible solutions
				Community Level	Project Level		Community Level	Project Level	Community Level	Project Level		
- 3,600 construction of water harvesting ponds constructed	villagers, DPMT, Village Volunteers, PGs, Target HHs	pond construction parameters, WHS, Designs	NGO	Survey, PRA, Gramsaba, VDC Report	NGO Report	NGO reports Hard and Soft Copies	VDC meeting, Gramsaba, Ward meeting, Target group meetings	NGO Report	VDC, Target Group	NGO	Scope for WHS work, Availability of NREGA funds	Convergence plan
- 3,600 low lift water pumps installed	villagers, DPMT, Volunteers, Target Group, Vocational Trainer	Pond details, beneficiaries, Knowledge of water pump installation	VDC,NGO	Identify beneficiaries through Gramsaba, VDC, VDC Report	NGO Report	NGO reports Hard and Soft Copies	VDC meeting, Gramsaba Ward meeting, Target group meeting	NGO Report	VDC, Target Group	NGO	Willingness for water pump installation, scope for WHP structure work	Awareness programme
Activities for output 2.2.2: Sustainable Organic farming system established												
- Master Trainers (MTs) recruited and trained	VDC,NGO,FFS,JLGs, GP, VDC		VDC,NGO, FFS,JLGs, GP, VDC	Master trainer, Commodities, Recruitment Process & Guidelines	DPMT,NGO	Gramsaba record	MT recruitment, NGO Report	Selected NGO for MT, Hard copies	VDC, JLG meetings, Gramsaba, Ward, JLG Meetings VDC, Producers group	Selected NGO for MT, NGO Meetings	Availability of local person, Willingness to work as MTs, participation in proposed trainings	Awareness and capacity building of MTs

Narrative Summary/ Knowledge Area	Who needs knowledge	What knowledge is needed	Who will provide knowledge	How you will generate Knowledge			How Knowledge will be shared			Training needs to capture Best Practices, Case studies, Lessons Learnt for Effective KM		Limitation for KM	Possible solutions
				Community Level	Project Level	How you will store it	Community Level	Project Level	Community Level	Project Level			
-Training provided to 4,800 JLGs	NGO,DP MT, JLGs	Trainings conducted Market linkages, Production plots, Motivation tools, agricultural new techniques	NGO,DPM T, JLGs	Trainings, Market linkages, Production plots, Motivation tools, agricultural new	recruited MT(NGO) NGO	MT Training records	MT, NGO Report	MT,NGO report Hard and soft copies	FFS, VDC, JLG Meetings, VDC Meetings, PCs Meetings	MT,NGO Meetings	Availability of resource agencies and interaction after the training	Awareness and training through capable resource agencies.	
-1,200 FFS organised and guided under MTs	DPMT, JLGs, MTs, VDC	FFS established & functioning Formation process of FFS and activities under the FFS	DPMTJLGs, MTs, VDC	FFS establishment process & functioning, activities under the FFS	GO	VDC Records, Training records	NGO Report	Hard and soft copies	JLG meetings, VDC meetings, SHG, JLG, VDC Meetings	NGO Meetings	Active participation of JLGs, MTs and willingness of VDC for FFS		
-Crop Demonstrations conducted	NGO,DP MT	innovations in Demonstration	NGO,DPM T	Demonstration conducted	recruited MT(NGO)	through MT	MT, NGO report	MT,NGO report, blogs,	FFS, VDC	MT,NGO reports			
-200 grain banks constructed in tribal villages	Villagers, DPMT	constructed Grain banks, schemes for support	Villagers, DPMT, PMU	constructed Grain banks	NGO	Reports, special documentations	NGO report, SS, BP, CS	Report, newsletters, Blogs	VDC, Gramsabha	NGO report			
-Pilot Mobile extension services initiated	Farmers	Weather info, Market info. Crop info	DPMT, PMU,PSU	product data, local mandi prices and	Tata consultancy/ IA	mobile facility, server at IA/PMU	mobile registration	mobile registration	operations of subscription and use of mobile	technology up gradation	support from Management	updating them on innovative ways	

Narrative Summary/ Knowledge Area	Who needs knowledge	What knowledge is needed	Who will provide knowledge	How you will generate Knowledge			How Knowledge will be shared		Training needs to capture Best Practices, Case studies, Lessons Learnt for Effective KM		Limitation for KM	Possible solutions
				Community Level	Project Level	How you will store it	Community Level	Project Level	Community Level	Project Level		
				other info								
-NGO services recruited and used	NGO,DP MT	Demonstration conducted	recruited MT(NGO)	MT	MT, NGO report	MT,NGO report	FFS, VDC	MT,NGO reports				
Activities for output 2.2.3: Cattle breed improvement												
-6 Area centres established	VDC,CMRC	establishment process, centre details, services offered	Animal husbandry dept, agencies offering technical inputs	leaflets, IEC material	Lines agencies schemes and programme	Report, IEC material of line Departments	Gramsamba, CMRC, VDC meetings, Special meetings	Specialized documentations, creation and sharing through blogs, websites, wikis	service need identification			
-60 Cattle breeding centres established and equipped	VDC,CMRC	centre details, services offered	BIAF, Animal husbandry dept, University	leaflets, IEC material	BIAF report	Report, IEC material of line Departments, Universities	Gramsamba, CMRC, VDC meetings, Special meetings	BIAF report, presentations				
-Facilities for infertility control provided in 60 centres	Farmers, SHG	Infertility control benefits	BIAF, Animal	leaflets, IEC material	BIAF report	Report	Training	BIAF report				
-Services of Lead	VDC,CMRC	centre details,	BIAF, Animal	leaflets, IEC	BIAF report	Report	Gramsamba,	BIAF report,				

Narrative Summary/ Knowledge Area	Who needs knowledge	What knowledge is needed	Who will provide knowledge	How you will generate Knowledge			How Knowledge will be shared		Training needs to capture Best Practices, Case studies, Lessons Learnt for Effective KM		Limitation for KM	Possible solutions
				Community Level	Project Level	How you will store it	Community Level	Project Level	Community Level	Project Level		
NGO recruited for implementation		services offered	husbandry dept	material			CMRC, VDC meetings, Special meetings	presentations				

Activities for output 2.3.2: Livestock-based micro-enterprises established and linked to markets

Livestock-based enterprises facilitated	SHG, JLG, Landless, Farmers, NGO	marketing, Quality, starting an enterprise	External experts, Universities	through meeting	blogs, reports	Special Documentation	Discussion	Meeting, Workshop	JLG, SHG, NGO, Landless hh	DPM, ABE, MEO		
2,500 units each of household dairy and goat-farming and 45 units of small-scale milk collection centres established	SHG, JLG, Landless, Farmers, NGO	marketing, Quality, Record keeping, Management	External experts	through meeting	blogs, reports	Special Documentation	Discussion	Meeting, Workshop	JLG, SHG, NGO, Landless hh	DPM, ABE, MEO		

Activities for output 2.3.3&4: SME units established and linked to markets

Narrative Summary/ Knowledge Area	Who needs knowledge	What knowledge is needed	Who will provide knowledge	How you will generate Knowledge			How Knowledge will be shared			Training needs to capture Best Practices, Case studies, Lessons Learnt for Effective KM		Limitation for KM	Possible solutions
				Community Level	Project Level	How you will store it	Community Level	Project Level	Community Level	Project Level			
Some 45 SME units facilitated and set up	Farmers PGs, JLG, SHG, NGO, MTs, DPMT,	Technical, Financial, Marketing, Office administration for SME	Books, External Experts, technical institutes	Exposure visits, Demonstration, FFS, Presentation, reading material	Exposure visits, Demonstration, FFS, Presentation, reading materials	Documentation, Accounting software's, MIS software	Meeting, tanning,	Workshop, Meeting, by email	Farmers Producer Groups, JLG, SHG, NGO, MTs,	ABE, DPM, MEO, Account assistant	Technical knowledge, Convergence limitation	Provide Technical support, financial support	
Activities for output 2.3.5: SME units established and linked to markets													
12,000 farmer producers trained	Farmers PGs, JLG, SHG, NGO, MTs, DPMT, line department	Commodity profiles, Storage system, Marketing,	External experts, ABE,	Exposure visits, Demonstration, FFS, Presentation, reading material	Exposure visits, Demonstration, FFS, Presentation, reading materials, website	documentation, MIS software	Meeting, tanning,	Workshop, Meeting, emails, blogs, wikis, website	Farmers Producer Groups, JLG, SHG, NGO, MTs,	ABE, DPM, MEO	Technical knowledge,	Provide Technical support	
Activities for output 3.1- Staff for the PMU, DPMT recruited													
Activities for output 3.2: Office and field equipment procured and provided													
Activities for output 3.3: Coordination committees established													
-State Programme Coordination committee, Programme Steering Committee and District Programme	PSU/PMU /DPMT	CAIM Project GRs, important decision to be taken, implementation difficulties	DPCC, PSC, SPSC		GRs, Important decisions, proceedings of the meetings	meeting minutes		discussion & send meeting minutes by email, Wiki		DPMT, PSU, PMU			

Narrative Summary/ Knowledge Area	Who needs knowledge	What knowledge is needed	Who will provide knowledge	How you will generate Knowledge		How you will store it	How Knowledge will be shared		Training needs to capture Best Practices, Case studies, Lessons Learnt for Effective KM		Limitation for KM	Possible solutions
				Community Level	Project Level		Community Level	Project Level	Community Level	Project Level		
Coordination Committees established												
Activities for output 3.4: M&E established												
-M&E system established and special software provided and M&E staff provided orientation and training	DPMT/ PMU/ NGO	Data collection formats, Reporting formats, Installation of Software, data entry in software etc.	MIS & RIMS software developer Company, External experts, IFAD		Data collection	MIS software		discussion, Workshop		NGO, DPMT, PMU	technical capacity of MEO & NGO staff	capacity building of NGO staff & MEO, Computer Operators
-RIMS, M&E and knowledge management systems integrate	PMU, DPMT, PSU	integration of M&E and KM	IFAD, SRTT, PMU		integration plan	reports, special documentations, concept notes, strategy papers		emails, wikis		use of IT tools	acceptance from Management for promoting IT tools	creating positive environment for use of IT tools
Activities for output 3.5: Facilities for staff training provided												
Facilities for staff training	DPMT/PMU	Design tanning Calendar, TNA	External Experts,		Field visit, discussion, Workshop	tanning reports, MIS Software		Blog, Email, Social Networking website		DPMT, PMU	capacity of the DPMT/ PMU staff	provide reading material
1,200 person days of orientation training, 1,400 person days of study tours and conference etc for the PMU, PMTs staff and support for 14 knowledge management workshops.												

Narrative Summary/ Knowledge Area	Who needs knowledge	What knowledge is needed	Who will provide knowledge	How you will generate Knowledge			How Knowledge will be shared			Training needs to capture Best Practices, Case studies, Lessons Learnt for Effective KM		Limitation for KM	Possible solutions
				Community Level	Project Level	How you will store it	Community Level	Project Level	Community Level	Project Level			

Activities for output 3.6 – Studies conducted

Studies conducted

Baseline survey, - training needs assessment study, studies on policy issues, climate change, on moneylenders, MTR surveys, RIMS surveys, Programme completion surveys etc undertake n;	PMU, DPMT	EOI, TOR Format, Questioner, Sample size, Sampling technique	External Experts, Consultant	Interviews	field visit, group discussion,	MIS software, Questioner, Reports	FGD	workshop, discussion		DPMT, Field investigator	capacity of the field investigator, Consultant or agency	Training to field investigator
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