

Convergence of Agricultural Interventions in Maharashtra (CAIM)
Programme Management Unit, Sahakar Sankul , Kanta Nagar , Camp , Amravati. Pin - 444602
Phone no. 0721-2552475

Inviting Tender for Supply of Lac Seeds & Training to Farmers

Govt. of Maharashtra is implementing “Convergence of Agricultural Interventions in Maharashtra (CAIM)” Programme in Amravati, Akola, Buldhana, Washim, Yavatmal and Wardha districts with the financial Assistance from IFAD and SRTT.

CAIM would like to invite tender for supply of Lac Seeds & Training to Farmers of the Project. The Organization would be required to give training of Lac inoculation to harvest to around 400 to 800 farmers in 4 districts of project area with 5000 to 9000 trees, The bidder should have minimum 5 year experiences in training of Lac cultivation. The interested organization/ firm/NGO is invited to submit their bid. The Tender Document is available on the website of Maharashtra state Agricultural Marketing Board, Pune. i.e. www.msamb.com, and the programme details are given on <http://caim.gov.in>

The hard copy of the Tender Document should be submitted in sealed envelope not later than 3rd October 2015, 14.00 hours on the address given above. The bid with all necessary details can be obtained from: www.msamb.com or PMU office at Amravati.

**Programme Director,
CAIM, Amravati.**

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TENDER DOCUMENT

Convergence of Agricultural Interventions in Maharashtra (CAIM)

Programme Management Unit, Sahakar Sankul , Kanta Nagar , Camp , Amravati. Pin - 444602
Phone no. 0721-2552475

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MODE OF SUBMITTING TENDER (TWO BID SYSTEM): Two independent sealed envelopes should be prepared as detailed below:

- 1) **ENVELOP NO.1 (SEALED):** This envelope should be marked as Envelop No.1, **TECHNICAL BID for SUPPLY OF LAC SEEDS & TRAINING TO FARMERS** and should contain following papers with covering letter on letter head (Tenderers should invariably mention their name, address, Telephone No. , Mobile No. email ID & etc., on left hand side of envelop for clear identification).
- 2) **ENVELOP NO.2 (SEALED):** The sealed envelope should be marked as Envelop **No.2, FINANCIAL BID FOR SUPPLY OF LAC SEEDS & TRAINING TO FARMERS** and should contain (Bidder should mention their name, address, Telephone No. Mobile No., etc. on left hand side of envelop for clear identification).
- 3) Both these sealed envelopes, must be put in one separate sealed envelope super-scribed as **“TENDER FOR SUPPLY OF LAC SEEDS & TRAINING”** before submitting the same to Programme Management Unit (PMU), Convergence of Agricultural Interventions In Maharashtra (CAIM) office at above mentioned address.

The sealed tender should be delivered in the office of the Programme Management Unit (PMU), Convergence of Agricultural Interventions In Maharashtra (CAIM) at the above mentioned address.
- 4) Tenderer must affix seal and put address on envelope.

TERMS AND CONDITIONS FOR SUPPLY OF LAC SEEDS & TRAINING TO FARMERS

- 1) **LAST DATE FOR SUBMITTING TENDER:** Sealed tender to be submitted to Programme Management Unit (PMU), Convergence of Agricultural Interventions In Maharashtra (CAIM) office at Amravati, in the enclosed prescribed Performa for technical bid and financial bid.

A) Sealed tender duly filled will be received in CAIM Project, Amravati up to **14:00 hrs on 3.10.2015** and technical bid will be opened on the same day at 15.00 hrs in presence of bidder or their authorized representative.
- 2) **PRICE NEGOTIATION:** There would be no negotiations hence, bidder are requested to submit their most competitive prices while submitting the price bid.
- 3) The rate shall be an all inclusive and no other claim on taxes etc.,
VALIDITY PERIOD OF THE TENDER: The Tender will be valid for a period of 45 days for acceptance from the date of the opening of the price bid.

- 4) Delivery of the entire quantity offered by the bidder and agreed to by CAIM Project, should be delivered within 7 days of confirmation of order.
- 5) Suppliers' failure to arrange the supply as per the terms and conditions will entitle CAIM Project to cancel the order and arrange the supplies from other sources at the cost and risk of the defaulting supplier. In such cases the party will be black listed by CAIM Project.
- 6) On failure to deliver the quantity approved by CAIM Project, the CAIM Project will have the right to impose penalty @ 1% of the value of the shortfall in the supply at the rate agreed to and for the delayed supplies.
- 7) The successful bidder shall at his cost execute an Agreement with CAIM on non judicial stamp paper of Rs. 100/- for arranging the supply as per the Terms and Conditions, sign each page of the Terms and Conditions and submit the same to CAIM Project.

Essential requirements regarding supply of Lac seed

- Source of Lac Seed (Inoculums) / location shall be specified.
 - Lac Seed shall be supplied on minimum 12"(1 foot) length of wood stick.
 - Live Brood Lac (after sorting) shall be of high quality and shall be free from any contamination such as harmful insects etc.
 - The Lac seed shall be supplied in 60 mesh Nylon packet with Nylon rope on both side for tying to the tree branch.
 - The Lac seed shall be transported /supplied at the District location as stated elsewhere.
 - The Lac seed must reach to the destination of supply within three days from the emergence.
- 8) **INCREASE AND DECREASE IN THE SCOPE OF SUPPLY:** CAIM may increase / decrease the final requirement from the quantity advertised in the tender. Normally, the decrease / increase may not exceed 25% of the tendered quantity, if required; CAIM may repeat the order for the additional quantity within 15 days from the date of delivery. Beyond 25%, the increase will be with the consent of the supplier.
 - 9) **PAYMENT:** 80% payment will be released through crossed A/c payee cheques within 15 working days from the receipt of bill subject to fulfilling the requirements set out in the terms and conditions.
 - 10) CAIM will retain 20% payment as retention money up to 30 days from the date of completion of supply.
 - 11) The supplier shall, at his cost, take back part or full quantity of Lac seed, as the case may be, if Lac seed stock received by/ delivered to CAIM Project is proved defective. Supplier will have to make good for the losses suffered by CAIM Project because of inferior or sub standards seed and is bound to pay the requisite compensation for the same.
 - 12) In the event of any dispute/complaint with reference to the Lac seed quality, if the responsibility of the supplier is proved / established, he shall bear the loss/damage if any, sustained by CAIM to the relevant extent.

- 13)
- 14) Conditional offers shall not be accepted and the bidder shall not impose any additional terms/conditions.
- 15) CAIM Project reserves the right to accept/reject any or all the bids without assigning any reason what so ever.
- 16) **ARBITRATION:** In the event of any question/dispute or difference arising between CAIM Project and the supplier on any matter covered by these Terms & Conditions or arising directly or indirectly there from or connected with these Terms and conditions in any manner, the matter shall be referred to the Divisional Commissioner, Amravati, the Sole Arbitrator. The Court of Amravati alone shall have jurisdiction on adjudicate thereon.

Scope of work for TRAINING TO FARMERS of Lac cultivation

1. CAIM wishes to engage NGO/firm/Company to give the training to farmer of Lac cultivation to be implemented across 4 districts in Project area. The objective is to build the capacity of the farmer interested in Lac cultivation.
2. The NGO/firm/Company will be engaged for one complete Lac cultivation season initially. The contract may be extended based on their performance and need of CAIM Project for further one year and subsequently for another one year only.
3. 25 planned (Batches) training for each stage & Farm visits shall be undertaken by the agency for complete Lac cultivation season, each batch comprising of minimum 30 willing farmer. The organization will have to do 25 visits for monitoring of Lac cultivation.
4. Training shall be imparted in four stages
 - a. Inoculation - planting of brooder Lac on plants
 - b. Application of insecticides
 - c. Harvesting of Lac & Marketing.
5. Supervision of the process from Inoculation training to harvesting.
6. Submit the monthly report to the Project subsequent to the training indicating progress / state of activity and farmers' response with photographs for monitoring purpose.
7. Collect the data on production of Lac by the project individual beneficiaries by end of first harvest and shall be submitted to the Project.
8. The training will be held at block level and Project will make transportation, lodging boarding arrangement of the resource person.
9. The Training literature will be provided by the bidder. (attach copy with the bid document)
10. The bidder should arrange its own training equipment, if any, for giving the training.

SPECIFIC TERMS AND CONDITIONS

1. CAIM shall not be responsible for fluctuation of the market rate of the ordered Lac seed. The bidder shall be required to supply the seed at agreed rate (bid rate accepted by the Project) only. The agreement can be terminated at any time due to non-performance of any of the terms & conditions of the Agreement to the satisfaction of the Project.
2. The CAIM reserves the right to accept or reject either in full or part of the tender or all the tenders without assigning any reason. CAIM further reserves the right to award Contract/issue the order for supplies to more than one tender.
3. In case of dispute arising out of the contract, the party/parties shall have to agree to the decision of the sole arbitrator appointed by CAIM whose decision will be binding on both the parties.
4. The court of law situated at Amravati will have the jurisdiction in matter related this tender or dispute during the performance of the contract.
5. The bidder shall be responsible for State Sales Tax/ Central Sales Tax/VAT and Income tax liabilities & etc, if any. CAIM will not carry any tax liability related with the transaction.
6. CAIM will not be responsible for the losses incurred to the supplier/bidder due to change in Govt. Decisions, natural calamities, which are beyond the control of CAIM.
7. CAIM Staff members and their relatives/dealers/distributors are not allowed to participate in the tender directly or indirectly.

Eligibility criteria of the supply of Lac seed and training to Farmer

- 1) The bidder shall be Partnership Firm/ Private Limited/ Public Limited Company/ Registered Society/ Trust fulfilling the Minimum Eligibility Requirements.
- 2) Company /Institutions/ Firms blacklisted by any Government Department will not be considered by CAIM.
- 3) The Bidder should have previous experience of work with minimum 500 farmer for Lac cultivation Training.
- 4) The Bidder should not be a consortium/joint partnership firm.
- 5) The Bidder should not outsource any work to another entity.
- 6) The Party should enclose the copy of the supply order if any made earlier to State Government of Maharashtra or any state Government Department.
- 7) Certificate of Incorporation of entity and Number of years in existence (minimum 3 years) (attach the copy)

- 8) Annual Turnover (minimum 25 Lakh per year) for the immediate last 3 years (Attach complete CA Audit report of last 3 years)
- 9) Details of similar projects completed in last 3 years.
- 10) Details of key staff specific to the assignment (enclose CV)
- 11) Those organizations having minimum experience of 3 years and presently engaged in Lac production and Training pertaining to this activity from pruning to marketing would be given preference. (The relevant document of the executed projects/assignment shall form part of the bid.)
- 12) The training subject expert should be recognized by the Indian Institute of Natural Resins and Gums -Ranchi.(attach relevant document)
- 13) The organization must have adequate number of trained staff to supervise work at field.
- 14) The bidder should submit its detailed work plan with the bid document.
- 15) The bidder having work experience in the State of Maharashtra will be given preferences subject to meeting all other conditions of the tender.
- 16) The Expert and other trained staff must be able to train the farmers in Marathi and /or Hindi.
- 17) Attach PAN Card copy

Details of Requirement of Lac Seeds -

1. Bidder would be required to give training of Lac inoculation to harvest to around 400 to 800 farmers in 4 districts (Amravati, Washim, Wardha & Yavatmal) of project area with 5000 to 9000 trees.
2. The bidder should make the delivery of Lac Seed to the District office located at respective collector office. The responsibility of transportation expense will be of the bidder.
3. The CAIM shall make the necessary transportation arrangement from the district office to village under the supervision of the bidder's representative.

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FINANCIAL BID

Ref. No.

Date :

To,
Programme Director,
Programme Management Unit,
Convergence of Agricultural Interventions In Maharashtra (CAIM)
Sahkar Sankul, Kanta Nagar, Camp,
Amravati. 444602

Sir,

With reference to your advertisement in the _____ dated.
We hereby quote our most competitive offer of
1. Rs. ___/- per kg for the total ___ kg supply of Lac seed and
2. Rs. ___/- per batch for training of Lac cultivation
as per the Terms and Conditions of the bid.

Thanks & Regards

Signature

Name of Authorized person _____

Designation _____

Name of entity _____

Place _____

Date _____

Seal _____

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